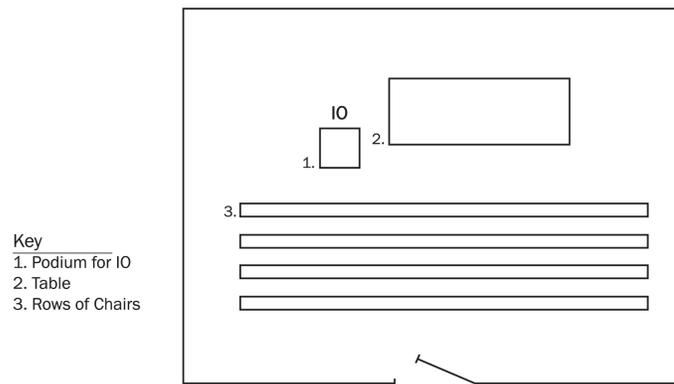


Instructions – Provisional Chapter Installation Ceremony



EQUIPMENT

- Candle (1, large white, with *the letters ΑΣΦ down the front*)
- Provisional Chapter Installation Certificate with Chapter Designation (supplied by Fraternity Headquarters)
- Roster Book
- Draping (Black) for the Table
- Founding Father Pins (optional)
- Frame (optional)

ROBES

None are used for this ceremony.

SPECIAL INSTRUCTIONS

- The Provisional Chapter Installation Ceremony should occur when a new or reinstated provisional chapter of the Fraternity has met the benchmarks set by Fraternity Headquarters.
- The Ceremony shall be presented by a Grand Councilor, Fraternity Headquarters Staff member, or designee of Fraternity Headquarters.
- The table used for the ceremony should be draped in black fabric.
- Fraternity Headquarters will supply a Provisional Chapter Installation Certificate that should be placed on the table along with the large white ΑΣΦ pillar candle prior to the ceremony.
- A reception with light refreshments may be planned to follow the Provisional Chapter Installation Ceremony. This is an open ceremony, so remember to invite parents, administration, significant others, and the Greek community.
- The Installing Officer (IO) should welcome the guests and encourage them to sit in pre-arranged chairs.
- Founding Father pins are available from Fraternity Headquarters, and should be ordered at least two weeks in advance.

Provisional Chapter Installation Ceremony

When appropriate, Fraternity music may be utilized as all incoming new members, brothers, and guests are seated. When the appropriate time arrives, and all new members, including distinguished guests are present, the Installing Officer (traditionally a member of the Grand Council, Fraternity Headquarters Staff Member, or designee of Fraternity Headquarters) moves to the podium and begins speaking:

IO: Ladies, Gentlemen, and honored Guests. Today is indeed an auspicious day. Just as our founders Louis Manigault, Stephen Ormsby Rhea, and Horace Spangler Weiser did at Yale University on December 6, 1845, we are gathered to formalize the intentions of this fine group of young men to establish (or re-establish) a provisional chapter of Alpha Sigma Phi Fraternity here at **(name of institution.)**

IO: Will all the members of the **(name of institution)** interest group please rise and raise your right hand.

Will you, as gentlemen, collectively work together to complete the requirements to become a chartered chapter of Alpha Sigma Phi Fraternity?

IO should wait for affirmative answer and then proceed:

IO: As Alpha · Sigma · Phi was founded upon high literary principles, will you work diligently toward successful completion of your respective academic goals?

IO should wait for affirmative answer and then proceed:

IO: Will you, as men of good character, conduct yourselves at all times as not to bring discredit upon your Alma Mater, Alpha Sigma Phi Fraternity, or yourself?

IO should wait for affirmative answer and then proceed:

IO: Finally, as members of this provisional chapter, will you function as a unit as you work toward the goal of becoming a chartered

chapter of Alpha Sigma Phi, embarking upon your journey to become *Better Men*?

Will you strive to exceed the requirements of that goal while at the same time being an active, contributing, positive presence on this campus, thus becoming a shining example of its Greek Community?

IO should wait for affirmative answer, direct the new members to lower their hands, and then proceed:

IO: Please lower your hand and be seated.

I am pleased, on behalf of Alpha Sigma Phi Fraternity and all of her members, to note that you have met the requirements and wish to become a recognized provisional chapter of Alpha Sigma Phi. Your wish to become a recognized provisional chapter of Alpha Sigma Phi Fraternity is granted.

Please conduct yourselves, in a single file line, to sign the roster book; again, signifying your commitment to the Constitution and Bylaws of this Fraternity but also as a testament of your commitment to perpetuate the growth of Alpha Sigma Phi at **(name of institution)**.

IO should wait for each member of the Provisional Chapter to sign the book and return to their seat, and then proceed:

I congratulate you upon the step you have taken which, if persisted in, will make you each a member of a brotherhood of gentlemen, wherein Silence, Charity, Purity, Honor, and Patriotism abound – a brotherhood which holds in high repute a good name in man or woman; wherein education is fostered and pursued; and wherein culture is valued for the use it can render in the spirit of service for mankind.

IO: Will the President of the **(name of institution)** interest group please come forward?

IO: By the power vested in me by the Grand Council of Alpha Sigma Phi Fraternity and in the name of our Founders, I hereby **officially** recognize this group of outstanding young men as the **(Chapter Designation)** Provisional Chapter of Alpha Sigma Phi Fraternity, with all the rights, privileges, and obligations contained therein.

As a symbol of your new status within the Fraternity, I am pleased to present this token of our confidence in each and every one of you and the pride we share with you as a group, this certificate, which bears a replica of our Pledge Pin, which you have already received and represents our mutual dedication to each other.

The IO presents the certificate to the President, and the President then returns to his original place.

IO: Your journey is just beginning now; before you are limitless possibilities.

Symbolic of the Phoenix, a mythical bird the Fraternity has come to embrace as a symbol of what is always possible; we again rekindle the ashes of our phoenix to ignite a spark. From this spark, a new light will be born.

The IO should immediately light a match with the words “a new light will be born.” He then lights the ΑΣΦ candle and returns to the podium.

IO: This will be the first of many lights that will guide you down a path of discovery. If you stay true to that path, it will lead you to the wisdom of our hidden teachings. If you guide your actions by those teachings, which we as brothers so deeply cherish, you too will develop the attributes of high character that will allow you to enjoy the bond of brotherly love that is shared within the Mystic Circle of Alpha · Sigma · Phi.

If there are parents or guests present, the following may be said as a conclusion:

IO: On behalf of these men and Alpha Sigma Phi, we thank you for witnessing this special event. We know that these men are better as a result of your support and guidance. We hope you will continue that support as they work toward their new goal of becoming a chartered chapter of Alpha Sigma Phi Fraternity.

Thank you again for being here today.

If there is a reception, direct those in attendance to where the reception is taking place.

End of Provisional Chapter Installation Ceremony