

## RESPONSIBLE SIG – GCA RESOURCE

As a Grand Chapter Advisor, your role is to support the members especially the President (HSP) and the Prudential Board. A strong GCA will be prepared to assist his chapter/provisional chapter when unexpected issues arise.



# 1

KNOW YOUR CONTACTS

Keep these contacts saved in your phone.

### PRESIDENT (HSP)

name

phone number

### STAFF LIAISON

name

phone number

### CAMPUS CONTACT

name

phone number



# 2

KNOW THE POLICIES

All of Alpha Sigma Phi's policies are available on the Fraternity's website. Any questions can be answered by the chapter/provisional chapter's Staff Liaison. *Click each item to view.*



**RISK MANAGEMENT POLICY**



**INCIDENT REPORT**



**AMNESTY POLICY**



**CRISIS MANAGEMENT PROCEDURES**



# 3

BE PREPARED FOR TODAY'S COLLEGE STUDENT

The Fraternity educates student members on alcohol and drug abuse, hazing, and sexual assault prevention annually through Responsible SIG. Chapters/provisional chapters might also have members who struggle with other sensitive issues including, but not limited to, mental health issues, discrimination, or hunger/food insecurity. They may turn to you, their trusted advisor, for help.



**ALCOHOL/DRUG ABUSE**



**HAZING**



**DISCRIMINATION**



**MENTAL HEALTH ISSUES**



**HUNGER/FOOD INSECURITY**



**SEXUAL ASSAULT**

*An economic or social condition resulting in a lack of adequate access to nutritious food.*



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**4**

KNOW THE  
AVAILABLE  
CAMPUS  
RESOURCES

Your point of contact at the College/University can assist you in understanding what resources are available. These resources can be located by searching their website. In addition, you could also request to participate in the College/University's Freshman Orientation Program by attending the Parent Sessions.

**COUNSELING SERVICES**

contact name phone number website

**BEHAVIORAL INTERVENTION COMMITTEE**

contact name phone number website

**HEALTH SERVICES**

contact name phone number website

**COLLEGE/UNIVERSITY HOUSING (IF APPLICABLE)**

contact name phone number website

**MULTICULTURAL AFFAIRS**

contact name phone number website

**STUDENT CONDUCT**

contact name phone number website

**FOOD BANK (LOCAL OR ON-CAMPUS)**

contact name phone number location

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**5**

CONSIDER  
PARTICIPATING  
IN FURTHER  
TRAININGS

Many campuses offer trainings for staff as well as advisors. Ask your point of contact at the College/University what is available. Possible trainings you can participate in may include:

✓ <https://www.livethegreendot.com/training.html>  
**GREEN DOT TRAINING**

✓ <https://www.qprinstitute.com>  
**QPR (QUESTION, PERSUADE, REFER)**

✓ <http://thesafezoneproject.com/>  
**SAFE ZONE PROJECT**

**RESOURCES**



<https://www.rainn.org/>



<http://awareawakealive.org/>

In any situation where a member comes to you for help, remember that you are not alone. First and foremost, 911 should be called if someone's life is in danger. Fraternity staff and university personnel are also willing to assist if you reach out! To contact Fraternity Staff, please call 317.843.1911 or send an email to [tbtm@alphasigmaphi.org](mailto:tbtm@alphasigmaphi.org).

