



ALPHA SIGMA PHI FRATERNITY
alphasigmaphi.org

SAMPLE CALL AGENDA

Today's Date _____ Time _____

Next Call Date _____ Time _____

Members In Attendance

___ President

___ Recruitment Director

___ Scholarship Director

___ Treasurer

___ Membership Education Director

___ Philanthropy Director

___ Marshal

___ Brotherhood Director

___ Risk Management Director

1. Discuss/review prior week's goals; what was accomplished?

Goal Number One: _____

Goal Number Two: _____

2. How many men have you given a bid to? _____

3. How many men have accepted bids? _____

4. How many names are on the chapter's names list? _____

5. Please provide me with recruitment update; what has the chapter done since we last spoke?

6. Are there outcomes from a chapter meeting, prudential meeting, or standards board meeting I can assist with?

7. Talking Point/to-do #1: _____

8. Talking Point/to-do #2: _____

9. Do you have any questions about paperwork or chapter finances? Should be prepared to review any outstanding paperwork with those on call at this time.

10. What's been your interaction with the Fraternity Staff? University Staff?

11. Any other issues we need to discuss? What can I assist with?

12. What do you plan to accomplish between now and our next call?

Goal Number One: _____

Goal Number Two: _____

